



**“Call for Projects”**

**(Revitalization Incentive Program)**

***Funding Application***

**PROJECTS MUST BE LOCATED WITHIN THE URBAN RENEWAL DISTRICT**

|  |                      |                           |                         |
|--|----------------------|---------------------------|-------------------------|
| Name of Applicant  |                      | Date Submitted            |                         |
| Street Address   |                      | Telephone Number          |                         |
| Mailing Address (if different from Street Address)   |                      | Email                     |                         |
| Business Name  |                      | Tax ID Number             |                         |
| Building/ Property Owner Contact Information (if different from Applicant)   |                      |                           |                         |
| Building/ Property Address   |                      |                           |                         |
| Is the Property located in the Historic District Y or N      Is the Property individually listed on the National Register Y or N |                      |                           |                         |
| Note: If yes to either, your project may require Landmarks Commission Review and approval before project commences.              |                      |                           |                         |
| Do you plan to provide any new or additional off-street or off-site parking as part of your project?                             |                      |                           |                         |
| Total project cost<br>(See attached worksheet)   | Estimated start date | Estimated completion date | Amount of Grant Request |

Please list any previous Urban Renewal Funding received for this project or the property below:

Façade Program: \_\$\_\_\_\_\_ Date Funding Received: \_\_\_\_\_

Façade Program: \_\$\_\_\_\_\_ Date Funding Received: \_\_\_\_\_

“Call for Projects” (Revitalization Incentive Program): \_\$\_\_\_\_\_ Date Funding Received: \_\_\_\_\_

“Call for Projects” (Revitalization Incentive Program): \_\$\_\_\_\_\_ Date Funding Received: \_\_\_\_\_

Business Development Assistance Program: \_\$\_\_\_\_\_ Date Funding Received: \_\_\_\_\_

**Your project must address at least one goal from the La Grande Urban Renewal Plan.**

Which project(s) and/or goal(s) does your project support and how? Identify in your answer which of the following goals match your project (up to 300 words per project or goal) Copies of the entire Plan are available on the City's website: [www.cityoflagrande.org](http://www.cityoflagrande.org)

Goal 1: Revitalize Downtown

Goal 2: Create High Quality Family Wage Jobs

Goal 3: Retail Development

Goal 4: Housing

Describe your project and how funds will be used (up to 300 words): (60 points possible)

Current use of Building/Property: \_\_\_\_\_

Intended use of Building/Property (if different): \_\_\_\_\_

Is the property currently vacant?  
Y or N

If yes, how long?

\_\_\_ Less than six months

\_\_\_ Less than twelve months

\_\_\_ More than twelve months

Which of the following is the PRIMARY use of the building/property:

\_\_\_ Traded Sector Business

\_\_\_ Commercial Business (Professional services, non-retail)

\_\_\_ Retail Business

\_\_\_ Other: \_\_\_\_\_

**Business Viability and Readiness to Commence:** (25 points possible)

Check all that apply:

Business plan attached

Licensed Contractor Bids attached (NOT estimates)

Documents supporting sources of funding attached

Professional plans or drawings attached

Date Business was established \_\_\_\_\_

**COST ESTIMATE BREAKDOWN (attach bids or estimates)**

**\*\*Do not use Commas below**

|   | Projected Cost |
|---|----------------|
| 1. Permitting/Professional Services (eg. Bldg, Elec, Mech, Plumbing permits, design work, architect)  |                |
|   |                |
|   |                |
|   |                |
| 2. Site Work - (eg. Excavating, backfill, driveway, paving, parking, surveying, landscape, utilities) |                |
|   |                |
|   |                |
|   |                |
|   |                |
|   |                |
|   |                |
| 3. Structural Exterior - (eg. Foundation, framing, roof, trusses, siding, stucco, bricks/mortar)      |                |
|   |                |
|   |                |
|   |                |
|   |                |
|   |                |
| 4. Structural Interior - (eg. Cabinets, drywall, hardware, doors, windows)                            |                |
|   |                |
|   |                |
|   |                |
|   |                |
| 5. Mechanical- (eg. HVAC, piping, heating/cooling, equip, coolers, etc)                               |                |
|   |                |
|   |                |
|   |                |

**COST ESTIMATE BREAKDOWN (attach bids or estimates)**

Projected Cost

|  |  |
|--|--|
| 6. Electrical - (eg. Wiring, service, panels, finish work, fixtures) |  |
|  |  |
|  |  |
|  |  |
| 7. Plumbing- (eg. Water pipes, sewer, bathrooms, fixtures)           |  |
|  |  |
|  |  |
| 8. Non-structural/misc costs (eg. Paint, cleaning, signage,          |  |
|  |  |
|  |  |
|  |  |
| <b>TOTAL:</b>  |  |

**Project Costs: Must attach estimates or bids prepared by a licensed contractor  
to receive points for project costs:** (50 points possible)

Check one:

- Total Project Cost of 500,000+
- Total Project Cost of 400,000
- Total Project Cost of 300,000
- Total Project Cost of 150,000
- Less than 150,000

Cost supported by check one:

- Estimates from licensed contractor
- Formal bid from licensed contractor

Private investment compared to public funding: (30 points possible)

| Private Investments       | Public Investments (including this request) |
|---------------------------|---|
| __ Over \$150,000         | __ Over \$150,000                           |
| __ \$125,001 to \$150,000 | __ \$125,001 to \$150,000                   |
| __ \$100,001 to \$125,000 | __ \$100,001 to \$125,000                   |
| __ \$75,001 to \$100,000  | __ \$75,001 to \$100,000                    |
| __ \$50,001 to \$75,000   | __ \$50,001 to \$75,000                     |
| __ \$25,001 to \$50,000   | __ \$25,001 to \$50,000                     |
| __ Less than \$25,000     | __ Less than \$25,000                       |

| Source and amount of Private Investment |    | Source and amount of Public Investment |    |
|---|----|--|----|
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
|   | \$ |  | \$ |
| TOTAL                                   | \$ | TOTAL                                  | \$ |

GRAND TOTAL FROM ALL SOURCES \$

**\*\*Do not use commas above**



Mitigation, reduction, or removal of blight. Check which ONE of the following best describes the current condition of the property attach photos of blighted conditions (30 possible points):

Potential hazard to environment or public and/or structure is unfit to occupy

Extensive exterior damage to property, including structural impacts that don't rise to the level of unfit of unfit for occupancy

Combination of exterior and interior damage, deterioration, and/or dilapidation beyond the purely aesthetic

Property has been vacant more than five years but no other blight

Slight damage to exterior of property only

Damage to interior of property only

Please describe how this project will change the condition of the property by mitigating, reducing or removing blight (up to 300 words):

Please ensure the following items are included with the application

- Historic building photographs (if applicable and located in Historic District)
- Current photos of the building and property

A Community Comment that will be provided to the local media and posted on the City's website at the Agency's discretion. Comments will be limited to 350 words and will explain the project, why Urban Renewal Funds should be used to help fund the project, and how Urban Renewal will benefit the applicant's business.

Describe the impact to your project if your project does not receive funding or if you receive less funding than requested (up to 300 words):

The statements made herein are true and represent an accurate and full disclosure of all appropriate information as of this date. Applicant understands that the Agency will retain this application and any other information the Agency receives, whether or not this funding request is approved. Applicant understands this request can become public information; however any financial statements, tax returns, project pro forms and business formation documents will be kept confidential. Financial projects included as part of the Business Plan will be kept confidential. Applicant agrees to enter into an agreement with the Agency and to work cooperatively with Government officials on this project, if funded.

Applicant signature

Date

Where is the property located:

Inside the La Grande Business and Technology Park

Inside the Central Business Zone

Outside the Central Business Zone

|   |                                  |   |
|---|----------------------------------|---|
| <i>Type of project (select all that apply):</i> |                                  | <i>Proposed Use allowed in this Zone</i> Y or N           |
| <i>Hist. Bldg. Façade</i>                       | <i>Job Creation</i>              | <i>Approvals required:</i>                                |
| <i>Bldg. Expansion</i>                          | <i>Restoration/Repair</i>        | <i>Landmarks Commission</i> Y or N                        |
| <i>Streetscape</i>                              | <i>Other Interior/exterior</i>   | <i>Conditional Use</i> Y or N                             |
| <i>New Construction</i>                         | <i>Other (describe at right)</i> | <i>Site Plan</i> Y or N                                   |
| <i>Date Received</i>                            | / /                              | <i>Parking Required</i> Y or N # Spaces _____             |
| <i>Current Photos?</i>                          | Y or N                           | <i>Encroachment Permit Required</i> Y or N                |
| <i>Historic Photos?</i>                         | Y or N N/A                       | <i>Building Permit Required</i> Y or N                    |
| <i>Owner authorization?</i>                     | Y or N                           | <i>District Manager Deems Application Complete</i> Y or N |
| <i>Detailed drawings/ description?</i>          | Y or N Solid                     | <i>Date Deemed Complete:</i>                              |
| <i>cost estimates?</i>                          | Y or N                           | <i>Zoning</i> _____ <i>Legal</i>                          |
| <i>Proposal complete?</i>                       | Y or N                           | <i>Description:</i> _____                                 |
| <i>Approved?</i>                                | Y or N                           |   |
| <i>Amount of grant</i>                          | \$                               |   |