



**CITY of LA GRANDE**  
**THE HUB OF NORTHEASTERN OREGON**

Staff Report  
 July 2009  
 City Manager's Top Ten

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated July 1, 2009	Revise the Growth Boundaries as Part of the Goal 9 Process	On May 6, 2009, and June 3, 2009, the City Council held Public Hearings to consider an expansion of the Urban Growth Boundary to include approximately 300 additional acres. The Public Hearing for final adoption was tabled until July 15, 2009. Staff will be requesting this item to be tabled until August 5, 2009, to allow additional time to respond to DLCD comments.	Community and Economic Development--Planning
2	Updated July 8, 2009	Support Business Retention and Expansion Program	A leadership team has been formed; a task force has been formed and has met once; target to launch program is late June with first round of business visitations/ surveys set for fall 2009.	Community and Economic Development
3	Updated July 8, 2009	Formulate an Economic Development Strategy for La Grande	Meeting with between 20 and 25 community stakeholders held on May 5, 2009. Summary of meeting presented to Council on May 18. Stakeholder group reconvened on June 16 to further refine strategies. Staff targeting to complete draft plan by September 15.	Community and Economic Development
4	Updated July 8, 2009	Conduct a Community Visioning Process	Will be conducted after initial phases of Economic Development Strategy completed with Council, targeting August 3, 2009.	Community and Economic Development
5	Updated July 8, 2009	Implement Action Phases of the Oregon Main Street Program to Include Development of Projects	Main Street committees beginning to implement work plans; presented to City Council on June 1; community held on June 10. Design Committee: working on new bike racks and lights for Max Square, also two façade grant projects; Promotion Committee working on retail promotions and pole banners; Economic Restructuring Committee working on a business survey.	Community and Economic Development
6	Updated July 8, 2009	Participate in the Formulation of an Economic Development Strategy for Union County	UCEDC Steering Committee meetings held in April and May. Strategic planning session held in late May. City staff participated in Steering Committee and planning session work. Awaiting outcome of final report from consultant. Ongoing Steering Committee work to further define strategies.	Community and Economic Development

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			Committee is meeting every other week.	
7	No Change May 11, 2009	Capital Improvement Program	First draft of plan has been developed. Departments are presently working on their five year projection of Capital needs.	Finance
8	No Change May 11, 2009	Develop an ambulance/fire apparatus replacement strategy	<p>Due to the constant and increasing use of our ambulances, a plan should be in place to replace or refurbish one every four to five years. Cost: \$130,000. Our fire apparatus will not need to be replaced as frequently but their cost, \$250,000 to \$800,000, requires long term planning. FEMA has a fire apparatus replacement grant program that funded our newest fire truck (2005) and we will be applying for funding to replace our aging aerial this grant cycle.</p> <p>A strategy to fund the purchase of ambulances and fire apparatus will likely have to include continuing to apply for grants that fund large apparatus purchases, consideration of vehicle lease/purchase programs and possibly asking the voters to support a levy to purchase this equipment.</p>	Fire
9	Updated December 17, 2009	Explore the Feasibility of Creating a Railroad Quiet Zone	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee is drafting a letter to Council addressing the need for continuing to work on this.	Public Works
10	Updated December 17, 2009	Implement Portions of the Bike and Pedestrian Plan Within Resource Constraints	The bike lanes have been painted for lane designation. Summer weather will allow sweeping and repainting of the bike lanes to be done with the forth coming summer weather conditions. Overhead signage is being reviewed on Gekeler Lane and additional bike lane striping and signage applied on 12 <sup>th</sup> Street from Gekeler thru the cemetery.	Public Works

## 2009 Council Meeting and Work Session Calendar

<u>DATE</u>	<u>TYPE</u>	<u>TOPIC(S)</u>
Monday, August 3, 5:30	Work Session	Visioning
<b>Wednesday, August 5</b>	<b>Regular Session</b>	
Monday, August 17	Work Session	OMS Improvement Approval Process
Monday, September 14	Work Session	Revenue Enhancements—Resource Shortfall Options
<b>Wednesday, September 16</b>	<b>Regular Session</b>	
Monday, October 19	Work Session	
<b>Wednesday, October 21</b>	<b>Regular Session</b>	
Monday, November 2	Work Session	
<b>Wednesday, November 4</b>	<b>Regular Session</b>	
Monday, November 16	Work Session	
<b>Wednesday, December 2</b>	<b>Regular Session</b>	
<b>Wednesday, January 20, 2010</b>	<b>Regular Session</b>	

Possible/Dates to be Determined Future Work Session/Meeting Topics:

- Emergency Response Policies and Procedures
- UCT MOU/Work Plan
- Quiet Zone Committee Report
- Strategic Planning (Goal 9)
- Annexation
- Urban Renewal, Part II
- Fire/EMS District
- Oregon Youth Authority RiverBend Facility “Field Trip” (after June, 2009)

(Councilors are requested to please notify the City Recorder of any scheduled absences from any of the above Sessions)

Statistics/Action Items/Updates

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1	Updated July 8, 2009	New Combo-Inspector	The City has contracted with Baker City to provide an inspector three days a week. At this time, we are operating on an “emergency/ temporary” basis, awaiting formal Council approval on July 15.	CEDD Building																																	
2	Updated July 8, 2009	Elimination of expired permits	Sandy has been sending out reminder letters for expiring permits and has expired all of the old permits without current inspections	CEDD Building																																	
3	New item July 8, 2009	Building Official	The City is again without a Building Official. The position has been advertised and a process to screen and hire will begin in late July.	CEDD Building																																	
4	Updated July 8, 2009	Quick Permits	The State of Oregon has put a hold on accepting new subscribers to the program at this time. Sandy has updated most of the zip codes for the county so that we will be ready if they open enrollment back up.	CEDD Building																																	
5	Updated July 8, 2009	New Permit Software	<p>The State of Oregon has put a hold on this program as well. The State’s goal was to have a program built and in operation by the beginning of 2010. I believe that this has been delayed for some reason unknown to us. Sandy is on the committee for helping to structure the program for departments similar to ours. The hope of the State is to build a program that will work for ALL departments in the state and allow for contractors and owners to apply, pay, and schedule inspections on line.</p> <p>If the program is a success we would like to implement the program here at the City of La Grande. The program will be no cost to the building department. Other entities would have to pay to be connected to it. (i.e. Public Works, Planning, Finance, etc.)</p>	CEDD Building																																	
6	Updated July 8, 2009	Monthly activity	<table border="0"> <tr> <td><u>Permit Type/#:</u></td> <td><u>Fees \$:</u></td> <td><u>Valuation \$:</u></td> </tr> <tr> <td>Building, 43</td> <td>31,005</td> <td>247,371</td> </tr> <tr> <td>Demolition, 0</td> <td>0</td> <td></td> </tr> <tr> <td>Electrical, 80</td> <td>8,701</td> <td></td> </tr> <tr> <td>Mechanical, 27</td> <td>2,017</td> <td></td> </tr> <tr> <td>MFG Homes, 8</td> <td>2,928</td> <td></td> </tr> <tr> <td>Plumbing, 45</td> <td>6,210</td> <td></td> </tr> <tr> <td>Farm Exempt, 5</td> <td>0</td> <td></td> </tr> <tr> <td>Signs, 0</td> <td>26</td> <td></td> </tr> <tr> <td><u>Totals: 208</u></td> <td><u>50,860</u></td> <td></td> </tr> <tr> <td colspan="3"><u>Total inspections performed = 318</u></td> </tr> </table>	<u>Permit Type/#:</u>	<u>Fees \$:</u>	<u>Valuation \$:</u>	Building, 43	31,005	247,371	Demolition, 0	0		Electrical, 80	8,701		Mechanical, 27	2,017		MFG Homes, 8	2,928		Plumbing, 45	6,210		Farm Exempt, 5	0		Signs, 0	26		<u>Totals: 208</u>	<u>50,860</u>		<u>Total inspections performed = 318</u>			CEDD Building
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7	No Change November 25, 2008	Oregon 150 event coordination	Serving as the City’s point person, attempting to form a committee with core county-wide partners to include UCT, EOU & Union Co., to organize and promote OR150 events in 2009.	CEDD Economic Development																																	
8	Updated June 4, 2009	Implement façade grant program	Building design standards were adopted by Council on June 3. Façade Grant received from OECDD; 12 project proposals were received for a total grant request of nearly \$76,000. Proposals are being	CEDD Economic Development																																	

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			scored and grantees are scheduled to be selected at a joint Landmarks/ Design Committee meeting June 8. Plan is to roll out on-going, City Urban Renewal funded program beginning July 1.	
9	No Change June 4, 2009	Monthly Main Street program updates	Main Street committees have all met at least five times in 2009; work plans presented to City Council June 1; community meeting scheduled for June 10.	CEDD Economic Development
10	No Change June 4, 2009	Business Retention & Expansion (BR&E) program	Program set to launch late June; first round of business survey/ visitations set for fall 2009.	CEDD Economic Development
11	Updated July 1, 2009	Goal 9 Commercial & Industrial Large Lot Needs Analysis (DLCD Grant)	The City Council has considered the proposed amendments during the May 6, 2009, and June 3, 2009, Regular Session to add 304 acres of new lands into the City Urban Growth Boundary (20 year land supply) with an additional 370 acres of newly established Urban Reserve Land (up to 50 year land supply). The Public Hearing for final adoption was tabled until the July 15, 2009, Regular Session. Staff will be requesting this item to be tabled until August 5, 2009, to allow additional time to address DLCD comments.	CEDD Planning
12	Updated July 1, 2009	2008 LDC Amendments	The City Council adopted the proposed amendments on June 3, 2009. The Ordinance is schedule for co-adoption by the Union County Commissioners on July 15, 2009.	CEDD Planning
13	Updated July 1, 2009	Calendar <b>YTD</b> Planning Statistics	Land Use Applications: 13 Zoning Approvals: 35 New Business Permits: 17 Revenue (Land Use Fees): \$3,805 Revenue (Park SDC): \$2,625	CEDD Planning
14	Completed July 1 2009	Development Review Process	Improvements to the Development Review Process, including greater opportunities for public involvement, were included in the 2009 Code Amendments. These amendments were adopted by the City Council on June 3, 2009. This Ordinance will be effective on July 3, 2009.	CEDD Planning
15	Completed July 1, 2009	TGM Grant – Transportation Plan	In conjunction with and as a Phase 2 element of the Goal 9 Economic Development project, Staff has applied for a Grant to conduct a traffic impact analysis and transportation system plan for the proposed City expansion areas. Staff received notice on July 1, 2009, that the City's was not successful in this grant request. Staff will be reapplying for this request at the next grant cycle.	CEDD Planning
16	Updated July 1, 2009	South Riverside Neighborhood Plan	Involves Master Planning Mike Becker's property across Hwy 82, North of Wal-Mart. This process is under consideration by the City Council and is anticipated to be adopted in August 2009.	CEDD Planning
17	Completed July 20, 2009	Library Hour Review	New hours have commenced.	City Manager
18	Completed July 20, 2009	Finance Director Recruitment	Kim Hulse has been appointed to the position. Eldon Slippy is still under contract with the City for	City Manager

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			specific tasks this fiscal year.	
19	Updated July 20, 2009	Business Park Sign	The City Council and UCEDC have approved a revision to place one sign at the Park with costs shared 50/50.	City Manager
20	No Change June 5, 2009	UCT Goals for 2009	Met with representatives of UCT regarding Goals 4 and 5 and are planning additional discussions	City Manager
21	No Change December 8, 2008	Veterans Awareness	The City has been asked to assist in a Veterans Awareness program by two local veterans. The concept is still in the preliminary stages and would be done in conjunction with Veterans Day next year.	City Manager
22	Updated July 20, 2009	ODS/Library parking agreement, with transfer of ownership to follow.	Council has approved last piece of the transfer, we need to file the deed and provide ODS with their copies of the documents.	City Manager
23	Updated July 20, 2009	Memorandums of Understanding for partner organizations	BMCC MOU is on hold pending outcome of Chamber—BMCC discussions.	City Manager
24	Updated July 20, 2009	Business and Technology Park Land Sales	City has authorized UCEDC to select listing agent. No new sales or offers pending.	City Manager
25	No Change May 18, 2009	Eastern Oregon Fire Museum Lease	The current agreement between the City and the Volunteers should be revised, as should the document relating to the purpose of the Volunteers to clarify their purpose. On a related note, the County Assessor has determined that barring the formation of a not-for-profit corporation to operate the Museum the property will be subject to taxation. An alternative would be to have the City take over operation, budgeting, and decision making which is contrary to the Council's intent when the property was leased. The EO Museum Board is in the process of forming as a non-profit corporation. Completion of the process is hoped to be prior to Sept. 1, 2009.	City Manager
26	Updated July 20, 2009	Citizen Survey	Have made contact with EOU regarding a practicum or senior project for fall of 2009.	City Manager
27	No Change May 21, 2009	Personnel Policy Manual	Begin review, revision, and update of City's Personnel Policy Manual; City Manager's desired completion date for a first draft is August 1ish.	City Recorder
28	No Change October 7, 2008	Develop Records Management Policies and Procedures/Rehab Records Center	The City does not have formal Records Management Policies and Procedures; Records Center requires detailed and careful attention. As time permits, we are examining our current filing system, with an eye toward updating and streamlining; as well as making slight progress on a substantial backlog of filing. Exploring new and improved methods of record keeping.	City Recorder
29	No Change October 7, 2008	Develop Public Records Request Policies and Forms	The City does not have a formal process for requests for Public Records. These types of requests are increasing, and the Public Records law requires that we have a consistent, fair, and equitable process. I	City Recorder

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			attended a workshop in Eugene on Wednesday, October 1, devoted to public records requests and exemptions and the most recent laws, administrative rules, and requirements governing these processes, which will assist with the development of a user friendly and legally sufficient system.	
30	No Change May 18, 2009	Complete requirements for becoming a Registered Parliamentarian	This is a goal that was established some years ago but was “back burnered” after the departure of former City Manager Hare. The three hundred study questions have been downloaded in anticipation of eking out some study time for the one-hundred question test.	City Recorder
31	Updated July 21, 2009	Soft/Hardware	Funding for soft/hardware designed for document retention/destruction and other Manager/Council related tasks was not included in the FY 2009-2010, Budget. The City Manager is hopeful, however, that anticipated QWEST/Verizon litigation settlement funds will provide financing for a desperately-needed redesign of the City’s web site; the Council approved this intended use of settlement monies during the Regular Session of June 17 <sup>th</sup> . We are also still very interested in the purchase of a Software Package called <i>TermTracker</i> , [sic] which will assist with the maintenance of records applicable to the Council’s numerous Commissions and Commissioners, as well as Mayor and Councilor histories. In the meantime, under the guidance of Angelika, the City’s Computer Users Group is convening July 22, in connection with viewing a software product demo that will assist primarily the Building and Planning divisions.	City Recorder
32	No Change May 18, 2009	Public Records	<p>Developing a formal Public Records Request process. Sample documents and forms have been requested from cities known for their outstanding Records Centers and/or customer service when responding to multiple records requests of all departments.</p> <p>Document handling process fees were not included in the February 10, Work Session discussion, as originally planned, because we simply ran out of time to prepare adequately for that Session. At the City Manager’s discretion, we may yet propose a modest increase in fees and add a fee for DVD copy requests. This area was not addressed in the fee-setting Resolution passed by the Council in 1996, because that type of copy reproduction was not available to us at that time. In the ensuing years, however, we receive more requests for DVDs and simply charge the individual making the request the same amount it costs the City to have copies made (usually \$10, per copy). Were we to be challenged when attempting to collect, however, we currently</p>	City Recorder

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			have no document to support that request.	
33	Updated July 21, 2009	Commission Vacancies	Staff is preparing to again advertise to fill the remaining vacancies (10) on the Council's Boards and Commissions.	City Recorder
34	Updated July 21, 2009	Oregon Government Ethics Commission Reporting Requirements	As earlier advised under separate cover, just prior to the Legislature adjourning, the deficiencies in Senate Bill 30 (which was still an improvement, as written!), were remedied by House Bill 2518, resulting in two pieces of great news for those required to complete the Annual and Quarterly Statements of Economic Interest. One, relatives living outside the reporter's home no longer require identification; two, the requirement for Quarterly Reports was eliminated—both effective immediately, rather than the original effective date of January, 2010!	City Recorder
35	Updated July 21, 2009	Council "Field Trip" to Oregon Youth Authority RiverBend Facility	We are making every effort to ensure that all Councilors have the opportunity to take advantage of Councilor Lillard's invitation to tour this facility, which also happens to be the location of his "day job," and are currently examining available dates early in August.	City Recorder
36	New Item July 22, 2009	Directors Job Descriptions	Review and update all department directors' job descriptions.	Finance/ Personnel
37	New Item July 1, 2009	Revenue Projection	Develop a projection showing estimates of where the General Fund will be in three years, by fiscal year.	Finance
38	New Item July 1, 2009	Community Service Policy	Form a committee and come up with a Community Service Leave Policy. The committee has met once and will be meeting again to refine the policy to present.	Finance/ Personnel
39	No Change May 28, 2009	Create and Implement a standard process for hiring new employees	We have created an outline of the hiring process. We are currently refining this process and will be testing before implementing as a standard procedure with all departments. Currently, each department conducts their own new hires and with changing personnel the process is many times incomplete in complying with the law and City Policy. This form being designed will guide departments through the process so all City departments are consistent and accurately completing the hiring process	Finance/ Personnel
40	No Change December 1, 2008	Implement GASB 45	GASB 45 requirements include measuring and reporting post employment benefits. CIS does provide this service annually and will be available to the auditors when needed.	Finance
41	No Change December 1, 2008	Implement GASB 51	GASB 51 requires accounting and reporting for intangible assets. Our implementation date will be 6/30/2010.	Finance
42	No Change May 18, 2009	Create a water consumption report to meet with Public	Our UB Clerk will be working with our Software company and Public Works in developing a report stating consumptions and having that report match	Finance

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		Works guidelines	with Public Works' water well usage reports.	
43	No Change February 12, 2009	Implement a smoke alarm inspection and replacement program	We were unable to get grant funding this past year to implement a smoke alarm replacement program. We'll be applying for funding again this year (2009). We applied for and received train-the-trainer training and support materials for a fire safety and fall prevention program for elderly citizens in our community through the Office of State Fire Marshal. We did this in partnership with Community Connections of NE Oregon, Inc. in January and will be presenting the program to our senior citizens over the next 10 months.	Fire
44	Updated July 22, 2009	Statistics	Response statistics for June Medical: 168 Fire/Other: 11 4 odor checks, 1 fire alarm, 2 fires, 1 pub assist, 2 open burn complaints, 1 Hazmat call	Fire
45	Updated July 22, 2009	Fire Code Inspections	New inspections for June: 1 Re-inspections for June: 0	Fire
46	Updated July 22, 2009	Juvenile Fire Setter	0 Intervention(s) conducted in June.	Fire
47	Updated July 22, 2009	Child Safety Seat Installations	7 families instructed in proper car seat installation in June. 5 families fitted with proper bicycle helmets for their children, given to them free of charge through a grant received. 3 helmets provided	Fire
48	Updated July 22, 2009	Traffic School	24 students attended traffic school in June resulting in \$1200 in revenue.	Fire
49	Updated July 22, 2009	Training/Conf.	<u>June Training/Conferences</u> None	Fire
50	Updated July 22, 2009	Fire Safety House Trailer	Installation of new siding and new roofing material is about complete. Interior paneling is being installed and once it has been, new carpeting will go in. Doesn't look like we'll be ready for the UC Fair as hoped.	Fire
51	No Change June 4, 2009	Open Burning	Open burning of yard debris ended May 31 <sup>st</sup> . 109 permits were issued. No problems noted with the spring burn period.	Fire
52	Updated July 22, 2009	EO Fire Museum	Lots of traffic through the museum as people seeking UC Tourism info will often tour the museum while there.	Fire
53	Updated July 22, 2009	Development of Fire Training Facility	Skirting will be in place and enclosing gabled ends will be finished in the coming days. The house will then be painted in a color matching the fire station exterior. Other site improvements will begin once work on the house is completed.	Fire
54	Updated July 2, 2009	Statistics.	Circulation for June 09: 15,976 Circulation for 08/09 as of June 30: 169,642 Circ. same period, 07/08: 171,820 Uses of comm. room for June: 26 Homebound visits 10/week	Library

Item	Date of Change in Status	Item	Comments	Department									
			Reading at GRRC 4/month Reading at Wildflower Lodge 4/month Classroom visits June: 12										
55	No Change May 6, 2009	Reassign staff duties	Reassign staff duties to absorb essential duties performed by currently employed 0.8 FTE, lost due to budget constraints. Complete by August 1, 2009.	Library									
56	No Change May 6, 2009	Department priorities	With Library Commission, define service level priorities in the wake of decreased budget for 2009-10. Complete by September 1, 2009.	Library									
57	Updated July 2, 2009	Programs	Movie Nights continue. Sleepytime Story Hours:, 7/13, 8/10. July 7: Lego competition for children July 28: Magic show for Summer Reading Program	Library									
58	No Change May 7, 2009	Pool Statistics March	<table border="1"> <thead> <tr> <th></th> <th>2008</th> <th>2009</th> </tr> </thead> <tbody> <tr> <td>Attendance</td> <td>2,935</td> <td>3,413</td> </tr> <tr> <td>Revenue</td> <td>\$8,190.30</td> <td>\$14,322.89</td> </tr> </tbody> </table>		2008	2009	Attendance	2,935	3,413	Revenue	\$8,190.30	\$14,322.89	Parks-- Aquatics
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59	Completed July 9, 2009	Virginia Graeme Baker Pool and Spa Safety Act	Covers have been installed on all three pools, effective June 19, 2009.	Parks - Aquatics									
60	New July 9, 2009	Morgan Lake Camp Host Site	Holding tank has been installed. Construction of the site will begin mid-summer.	Parks									
61	Updated July 9, 2009	Water Safety Instructor Training	Joe Andrews and Teresa Roberts have completed a course in Water Safety Instructor Training and are both now certified Water Safety Course Instructor Trainers.	Parks-Aquatics									
62	Updated July 9, 2009	Greenway	Deeds are being processed by the Title Company, which will complete the transactions for both the Tsiatsos and Lovely properties.	Parks--Admin									
63	Updated July 9, 2009	Morgan Lake Development	Staff has been notified that the Grant Application submitted to the Oregon Department of Fish and Wildlife was approved in the amount of \$67,556 and will be submitted to Council for approval on July 15 <sup>th</sup> . These funds will be used to purchase and install a floating dock, fishing piers, restroom facility and upgrade two campgrounds. If approved, we are hoping to begin work in late July or August. We are currently in the process of preparing the DEQ Application for the permit to install the vault toilets.	Parks									
64	Updated July 9, 2009	Parks Maintenance	Park maintenance has been primarily focused on athletic tournaments and irrigation.  In addition to our seasonal staff, we have a six-man crew with their own supervisor from the Training and Employment Consortium which will be working in the City parks for six weeks. They have been doing a great job painting facilities and cleaning, weeding and refurbishing grounds and facilities.	Parks - Maintenance									
65	Updated July 9, 2009	June Report	R-O-W Trees Planted: 3 Park Trees Planted: 4 Street Trees Removed: 5 Park Trees Removed: 0	Parks – Urban Forestry									

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			Community Contacts: 29	
66	Updated July 9, 2009	Great Oregon Tree Plant	The goal of the Urban Forestry Program is to plant 150 trees this year to commemorate Oregon's 150 <sup>th</sup> birthday. Current Count: 91.	Parks – Urban Forestry
67	Updated July 9, 2009	Adult Recreation	The Coed Softball season is almost complete, with ten teams playing. They will have an end-of-season tournament the week of July 13 <sup>th</sup> .	Parks - Recreation
68	New July 9, 2009	Summer Recreation Program	We have completed four weeks of the 12 week program. Participation numbers are down about 15% so far this year. A limited amount of scholarship dollars are available thanks to donations from the Lions Club and the Sunrise Rotary Club. The City of Island City also made a donation to the Mobile Fun Unit to help with the cost of bringing it to their park each week.	Parks - Recreation
69	Updated July 21, 2009	January through April, 2009 Statistics	<p>Crimes against persons:    January: 17  February: 15  March: 11  April: 16  (assaults, robbery, sex crimes)</p> <p>Crimes against property:    January: 52  February: 44  March: 51  April: 57  (burglary, vehicle theft, NSF/acct. closed)</p> <p>Crimes against society:    January: 55  February: 34  March: 42  April: 58  (drug laws, DUII, liquor laws, disorderly conduct)</p> <p>Traffic Crimes:    January: 4  February: 3  March: 4  April: 3  (DWS, Hit &amp; Run, eluding, reckless driving)</p>	Police
70	Updated July 7, 2009	Monthly Statistics	<p>Following are the statistics for April and May. These statistics reflect the total calls for a multitude of agencies within Union County.</p> <p>April:  Traffic/Air: 588;  All Calls: 3249;  Actual legitimate 9-1-1 calls for service: 265  Case reports taken by LGPD and UCSO: 201</p> <p>May:</p>	Police

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			Traffic/Air: 688; All Calls: 3501; Actual legitimate 9-1-1 calls for service: 293 Case reports taken by LGPD and UCSO: 244	
71	Updated July 7, 2009	Training	June: On June 30, 2009 the SWAT team completed a 4 hour block of training.	Police/Comm
72	New Item July 10, 2009	SRO	With the loss of funding assistance from the school district, the SRO position has been re-inserted back into the patrol function. With the re-insertion of that position we have re-instated a much needed criminal investigation position that was lost when we were unable to fill the patrol position lost last year.	Police
73	Updated July 10, 2009	M.E.R.I.T. June 2009 Activity Summary	Total Cases: 16 Cases / year to date: 130 Arrests / year to date: 28	Police
74	Updated July 7, 2009	Communications Strategic Plan	The work is projected to begin at the end of July at the Howard Butte site. Union County will be partnering with Wallowa County to add solar power, radio building and equipment on OSP's tower to improve communications in the North part of the County.	Police
75	Updated July 10, 2009	Investigations/ Patrol Activity	The Drug Task Force culminated a several month long drug investigation by successfully obtaining arrest warrants on 11 individuals for a variety of drug related crimes. Nine of the 11 individuals have been arrested and the other two are pending. Investigators have been involved in significant sex crime investigations which are still pending. Investigators and patrol conducted an investigation leading to a search warrant and arrest of an individual for counterfeiting U.S. currency. Patrol has been very busy with multiple calls for service and investigations. Two notable cases were an individual firing a rifle from his apartment following a dispute and a brutal unprovoked juvenile on juvenile assault. In both incidents patrol made immediate arrests and conducted excellent investigations. Our new patrol car (purchased from last years' budget) has been delivered and is in service.	Police
76	Completed December 17, 2009	Snow Removal Plan	The operational plan and funding has been reviewed. Council approved in June the establishment of the Storm Utility Fee for covering the costs. Although it may not cover all costs the first couple of years it will in the future.	Public Works
77	No Change May 18th, 2009	The Ridge	Construction is complete. 'B' Avenue right-of-way is being evaluated as a result of this development. Property owners are being visited with for right-of-way dedication.	Public Works
78	No Change February 17,	Aspen Park	Work with developer on subdivision which is under construction.	Public Works

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	2009			
79	Updated December 17, 2009	Safe Routes to Schools Sidewalk Grant	Develop the Central School sidewalk under the guidelines of the grant program for that funding. IGA's being developed and reviewed. Consulting services contract is being developed by ODOT so the project can proceed.	Public Works
80	No Change February 17, 2009	NPDES permit	NPDES permit with DEQ has been submitted. Application is in to DEQ for review.	Public Works
81	Updated December 17, 2009	Goal 8 – Livability and Safety	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee is drafting a letter to Council addressing the need for continuing to work on this.	Public Works
82	Completed December 17, 2009	Special Street Funding Committee	City Council has approved 2 of the 3 recommended street funding methods recommended by the Street Funding Committee (the Street User Fee increase and the Storm Utility Fee). The 3 <sup>rd</sup> funding recommendation (long term maintenance for underground utility companies) is to be looked at as franchise fees expire. The work for the Committee is done for the moment.	Public Works
83	Updated December 17, 2009	CMAQ Asphalt Road Paving Project	Staff received approval for an exemption from commissioned services. The project was awarded to La Grande Asphalt at the July Council meeting. Contracts are being developed so that we may proceed with construction.	Public Works
84	Updated December 17, 2009	CMAQ—Street Sweeper	Staff submitted for grant funding for a street sweeper based on bids (\$165,000). The IGA has been approved and signed by the City and is now at ODOT for their signature.	Public Works
85	Completed December 17, 2009	CMAQ—Hybrid Cars	Staff has submitted an application for 3 hybrid vehicles (Police, Fire, and City Manager). Only certain vehicles qualify. The cars are now in service and being used. Staff needs to dispose of 3 cars designated in the grant application. Final report will be done in October to DEQ.	Public Works
86	New December 17, 2009	26 <sup>th</sup> Street Sewer Lift Station Reconstruction	Staff has placed out to bid the reconstruction of the 26 <sup>th</sup> Street sewer lift station as a continued program of maintenance. The lift station is 40 years old and will require a total makeover to reduce increasing costly maintenance.	Public Works